

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM  
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, JUNE 12, 2013  
9:00 a.m.**

**The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806**

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

**NOTE:** *A separate Audit Committee meeting was held at 8:00 a.m.*

**I. CALL TO ORDER**

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, June 12, 2013, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Michael J. Murphy, called the meeting to order at 9:00 a.m.

**II. PLEDGE OF ALLEGIANCE**

Supervisor Toups led the assembly in reciting the Pledge of Allegiance.

**III. APPOINTMENT OF NEW STUDENT BOARD MEMBERS: JAMES SPIKES AND ALGERNON DOPLEMORE**

Mr. Leo Hamilton, General Counsel for LCTCS, conducted the swearing in of newly appointed student board members James Spikes and Algernon Doplemore. Mr. Spikes will serve as the community college representative and Mr. Doplemore will serve as the technical college representative on the Board.

Chair Murphy provided background information on each student and asked them to share any comments that they would like to with the board.

Supervisor Doplemore stated that he was, *“...very honored to be a part of the process that encourages development within the future of community and technical colleges. Technical and community colleges are relevant and are a very important source of production to the workforce that will ensure economic growth and social awareness within our communities. Together we are stewards and continue to learn, striving to follow the path that has been paved by leadership to establish and sustain excellence...”*

Supervisor Spikes stated that he was, *“...truly honored for my appointment to the Board. I will do my best to represent all students in the LCTC System. I appreciate all the information and advice that I have received from the Board and I appreciate them for welcoming us in with open arms. I will do my utmost to take this opportunity as serious as possible...”*

**IV. ROLL CALL**

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

**Members Present**

Edwards Barham  
 Robert Brown  
 Helen Bridges Carter  
 Algernon Doplemore  
 Keith Gamble  
 Deni Grissette  
 Timothy W. Hardy, *2<sup>nd</sup> Vice Chair*  
 Brett Mellington  
 Michael Murphy, *Chair*  
 Woody Ogé, *1<sup>st</sup> Vice Chair*  
 Paul Price  
 James Spikes  
 Stephen Toups

**Members Absent**

Vincent St. Blanc, III  
 Stephen Smith  
 Scott Terrill

**Staff Present**

Dr. Joe May  
 Bonni Blouin  
 Jeff Fleming  
 Leah Goss  
 Jan Jackson  
 Jean Ann Kozlowski  
 Dr. Derrick Manns  
 Joe Marin  
 Dr. Neil Matkin  
 Suzette Meiske  
 Michael Redmond  
 Jimmy Sawtelle  
 Shannon Sedberry  
 Joel Watkins

Board Chair Murphy expressed appreciation, on behalf of the Board of Supervisors and the LCTCS System and thanked Bonni Blouin for her fourteen (14) years of service with the LCTCS, nine (9) of those years as the Coordinator of Board Services to the Board of Supervisors. Ms. Blouin will be retiring from the LCTCS effective July 12, 2013.

Dr. May presented Ms. Blouin with a Resolution, a gorgeous, engraved crystal vase and a beautiful bouquet of flowers from Dr. May and the Board of Supervisors.

Ms. Blouin thanked the Board and Dr. May for the recognition and stated that she will forever cherish the friendships and the memories she has made throughout the years while working for the LCTCS.

**V. APPROVAL OF JUNE 12, 2013 AGENDA**

**On motion of Supervisor Toups, seconded by Supervisor Spikes, the Board voted to approve the June 12, 2013 agenda as presented.**

**VI. APPROVAL OF MINUTES OF MAY 8, 2013 BOARD MEETING**

**On motion of Supervisor Brown, seconded by Supervisor Hardy, the Board voted to approve the minutes of the May 8, 2013 Board meeting as presented. The motion carried.**

**VII. REPORTS**

1. Chair of the Board Report

Chair Murphy presented the Chair of the Board Report. The following topics were discussed:

- Chair Murphy expressed his gratitude to the individuals responsible for moving the advocacy agenda forward during the legislative session. He noted that he has never witnessed such a great vote of confidence from the legislature and he felt a tremendous statement was made by the legislature with their support of all bills presented regarding the LCTCS, particularly SB 204.
- Chair Murphy thanked Board Supervisor Stevie Toups and his wife Valerie for hosting a dinner for the members of the Board of Tuesday evening.

## 2. President's Report

Dr. May presented the President's Report. The following topics were discussed:

- Dr. May recognized Dr. Joe Ben Welch, Chancellor, River Parishes Community College, on the event of his retirement. Dr. Welch has served for 50 years as a professional educator. Forty-five (45) of those years were in service to community colleges in Texas, Georgia and Louisiana. The last fourteen (14) years he served as chancellor at River Parishes Community College. Dr. Welch was awarded the distinction of Chancellor Emeritus and was presented with a Resolution and a plaque of recognition for his service to the LCTCS.

Dr. Welch thanked the Board and Dr. May for the recognition and then acknowledged the River Parishes Community College staff present in the audience and stated that they represent the best staff a chancellor could have. He stated that he is looking forward to retirement and will be watching the future growth of the LCTC System.

- Dr. May commented on SB 45 that was passed by the Legislature and merges the Capital Area Technical College and Baton Rouge Community College into one institution. He stated that Dr. Kay McDaniel, Director of Capital Area Technical College, has been appointed to serve as Vice President for Technical Education of Baton Rouge Community College. Dr. McDaniel was recognized for her leadership and service to the LCTCS and the Capital Area Technical College. She was presented with a plaque of recognition for her service.

Dr. McDaniel thanked the Board and expressed her gratitude for the years spent in service at Capital Area Technical College.

- Dr. May announced that Dr. Michael Elam has accepted the position of President at the Roanoke Chowan Community College in North Carolina. Dr. May thanked Dr. Elam for his service to the LCTCS as Interim Chancellor at Sowela Technical Community College and at Central Louisiana Technical Community College.
- Dr. May announced that a search is being conducted for a new chancellor at River Parishes Community College. The Association of Community College Trustees (ACCT) will handle the search. He noted that he will visit the RPCC campus tomorrow to meet with faculty, staff, stakeholders and the local foundation. He added that he will be reaching out to members of the Board to assist in the search process.

- Dr. May acknowledged Dr. Derrick Manns for his participation in the Salzburg Global Seminar held in Salzburg, Austria. Dr. Manns chaperoned a group of fifteen (15) students from seven (7) LCTCS colleges. A presentation will be provided at a future Board meeting.
- Dr. May commented on the 2013 Legislative Session and noted that the success experienced during the session would not have been possible without the efforts of Tommy Williams and Chris Coulon. He acknowledged Tommy Williams, LCTCS, Chris Coulon and Alisha Duhon, Adams and Reese, for their work during the session.

Mr. Williams expressed his appreciation to members of the Board for their participation and support during the legislative session and for being a part of the legislative advocacy agenda. He expressed the importance of having Board members in attendance at the legislature to show their support, commitment, professionalism and teamwork. He added that the support of Chris Coulon, Alisha Duhon and members of the advocacy team throughout the state was crucial.

Mr. Coulon commented that he and Ms. Duhon felt privileged to be a small part of the LCTCS team. He added that the hard work of the advocates, board members, chancellors and directors has been incredible and the success at the legislative session speaks volumes on how the Legislature feels about the LCTCS and how much they value the leadership provided by each, as well as the confidence that they have for Dr. May.

Dr. May expressed his appreciation, and that of the LCTCS Board of Supervisors, to Tommy Williams, Chris Coulon and Alisha Duhon for being part of the best advocacy team in the state.

Dr. May reviewed some of the bills that passed during the 2013 Legislative Session:

- SB 36: Senator Heitmeier – prohibits smoking on the grounds in and on the campuses. This bill will go into effect in 2014.
- SB 93: Senator Ben Nevers – awarding academic and career & technical education credit for industry based certifications. This bill will require the establishment of a process. Dr. May noted that he will be meet with Senator Nevers and Dr. Spence, Southern Regional Education Board, to ask for a grant to help fund this endeavor.
- SB 207: Representative Thomas Carmody – The bill clarifies the ability to name buildings on campuses.
- HB 671: Representative Franklin Foil – Authorizes all of higher education to impose certain tuition and fee amounts at certain institutions. It allows implementation of a \$48 building use fee, which is a deferred maintenance fee for campuses and will allow the establishment and ability to raise tuition for online education.
- HCR 16: Representative Rogers Pope and Senator Dale Erdey – provides a feasibility study to provide community college services in Livingston Parish.
- HCR 170: Senator Brad Allain – provides a feasibility study of community college services in St. Mary Parish.
- SB 45: Senator Dorsey-Colomb – Merges Capital Area Technical College with Baton Rouge Community College. Has been signed into law by Governor Jindal.
- SB 204: Senator Robert Adley – Facilities With a Purpose. Governor Jindal announced that he will conduct a signing event for four of the bills passed during the session and SB 204 will be one of those bills, marking it as one of the most significant bills of the session. The event will be held on Monday, June 17<sup>th</sup> at 1:30 p.m. in Alexandria, LA. Dr. May

noted that he will be out of the country on that date but would like as many LCTCS representatives as possible to attend the event.

Dr. May noted that Senator Adley will be recognized by the LCTCS at a future event.

- Every Day is Community and Technical College Day at the Legislature. Dr. May commented that this event is held each year and provides an opportunity for students to meet their legislator and experience the legislative process. Dwayne Grant presented a video showing clips of various LCTCS colleges visiting with legislators at the capitol during the participation of Every Day is Community College Day.
- “Raise the Roof” – Dr. May stated that one of the components of SB 204 is a requirement that 12% of matching funds are raised for the proposed projects, which is roughly \$34 million dollars that needs to be raised. He noted that Leah Goss, Senior Vice President of System Advancement, has been working with LCTCS chancellors/colleges to put together a strategy to address this issue.

Ms. Goss addressed the Board and shared an overview of the plans and preparations that the Office of System Advancement is putting together with the support of the LCTCS Foundation to assist LCTCS colleges in raising the \$34.3 million dollar private match that will be required to “Raise the Roof,” on the twenty-nine (29) projects that are part of SB 204. A video was shown.

- Dr. Andrea Miller, Chancellor, Baton Rouge Community College (BRCC), and Dr. Kay McDaniel, Director, Capital Area Technical College (CATC), provided a progress report on the merger between BRCC and CATC. A PowerPoint presentation was provided along with a video.
- Dr. May acknowledged Travis Lavigne, Chancellor, Fletcher Technical Community College (FTCC), on being awarded an Honorary Doctorate of Humane Letters by Nicholls State University (Nicholls), at the spring commencement on May 18<sup>th</sup>. The award recognized forty-plus years of professional contributions to post-secondary education in Louisiana and his leadership and support in building the outstanding relationship between Nicholls & FTCC to serve the bayou region of south Louisiana.
- Dr. Neil Matkin addressed the Board to discuss recent articles published by the Associated Press regarding an audit of the Grad Act. He stated that the legislative audit of the Grad Act was released on June 10<sup>th</sup>. He noted that the LCTCS had been working with the Legislative Auditor’s Office for some time prior to the report and were aware of the findings. Dr. Matkin addressed the article that was released by the Associated Press entitled, Audit Unreliable Data Submitted by most Community and Technical Colleges for Tuition Authority, and discussed the inaccuracies in the article. He stated that the System will be writing a letter to the editor of the Associated Press requesting a retraction of the article.

Supervisor Brown suggested communicating directly with legislators to clarify the information stated in the article.

Dr. May responded that the issue will have to be addressed at the college level.

**VIII. GENERAL ACTION ITEMS\*\*****A. Facilities Actions**

**Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.**

1. Preliminary Capital Outlay Request for FY 2014-15 (*pgs. 1-11*)

Dr. May presented the staff recommendation that the Board accept for Review and Advise the 2014-2015 Preliminary Capital Outlay Request of recommended projects.

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN.**

2. Extension of Temporary Servitude for South Louisiana Community College (*pgs. 12-13*)

**On motion of Supervisor Carter, seconded by Supervisor Grissette, the Board voted to authorize the System President to grant a temporary servitude to the Lafayette City-Parish Consolidated Government at the South Louisiana Community College, Lafayette Campus, with an extension of the effective date through December 2014. The motion carried.**

3. Review and Advise: Revisions to Policy #4.003, Naming of LCTCS Facilities (*pg. 14*)

Ms. Goss reviewed the proposed changes to HB 207. The revised policy will be presented for approval at the next full Board meeting.

Dr. May presented the staff recommendation that the Board accept for review and advise the revisions for Policy #4.003, Naming of LCTCS Facilities.

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN.**

**B. Finance Actions**

**Supervisor Ogé presented the Finance Actions agenda items for consideration by the Board.**

1. Contracts:
  - a. Baton Rouge Community College and Paper Converting Machine Company (*pg. 15*)

**On motion of Supervisor Brown, seconded by Supervisor Price, the Board voted to approve a professional services contract between Baton Rouge Community College and Paper Converting Machine Company, effective May 3, 2013 through March 31, 2014. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- b. Baton Rouge Community College and Metso Paper, Inc. (*pg. 16*)

**On motion of Supervisor Grissette, seconded by Supervisor Hardy, the Board voted to approve a professional services contract between Baton Rouge Community College and**

**Metso Paper, Inc., effective April 1, 2013 through March 31, 2014. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- c. Bossier Parish Community College and LSU Health Science Center at Shreveport (*pg. 17*)

**On motion of Supervisor Brown, seconded by Supervisor Price, the Board voted to approve a professional services contract between Bossier Parish Community College and the LSU Health Sciences Center at Shreveport, effective July 1, 2013 through June 30, 2014. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- d. Bossier Parish Community College and Washington State Board for Community and Technical Colleges (*pg. 18*)

**On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and the Washington State Board for Community and Technical Colleges, effective May 1, 2013 through September 30, 2015. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

- e. Delgado Community College and Fryoux Barge Consultants, Inc. (*pg. 19*)

**On motion of Supervisor Toups, seconded by Supervisor Spikes, the Board voted to approve a professional services contract between Delgado Community College and Fryoux Barge Consultants, Inc., effective May 4, 2013 through May 3, 2014. The motion carried.**

- f. LCTCS and Single Stop USA, Inc. (*pg. 20*)

**On motion of Supervisor Brown, seconded by Supervisor Price, the Board voted to authorize the System President and the Delgado Community College chancellor to execute a Cooperative Endeavor Agreement between Delgado Community College and Single Stop USA, Inc., a nonprofit organization, effective July 15, 2013 through August 31, 2014. This agreement is subject to the approval of the Division of Administration, Office of Contractual Review. The motion carried.**

- g. Bossier Parish Community College and The Aspen Institute

**On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve a professional services contract between Bossier Parish Community College and The Aspen Institute, effective May 15, 2013 through March 31, 2016. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

2. LCTCS FY 14 Preliminary Operating Budget Allocation (*pg. 21*)

Dr. May commented on the budget allocation process. He noted that the exact appropriation from general fund dollars from the legislature has not been determined and budget items are still being clarified. He stated that the preliminary operating budget will be provided at a later date.

**NO BOARD ACTION TAKEN.**

3. Tuition and Fees for LCTCS Colleges Effective Fall 2013 (*pg. 22*)

Dr. May commented on each of the proposed changes.

**On motion of Supervisor Carter, seconded by Supervisor Mellington, the Board voted to authorize LCTCS colleges to initiate the following changes, effective fall 2013, and to authorize the System President to make adjustments accordingly.**

- 1) Increase tuition and fee rates as allowed through the GRAD Act, effective for the fall 2013 semester, to include the implementation of the third and final phase of tuition and fee increases for technical colleges (as allowed by Act 196 of the 2011 Regular Legislative Session);**
- 2) Assess a building use fee in an amount not to exceed \$48 per semester (or \$4 per student credit hour), with a proportional amount for part-time students or summer sessions, contingent upon the enactment of House Bill 671 of the 2013 Regular Legislative Session, to construct, repair, maintain, operate or improve the facilities and physical infrastructure of colleges; and,**
- 3) Increase online tuition from \$122 to \$150 a student credit hour, contingent upon the enactment of House Bill 671 of the 2013 Regular Legislative Session.**

**The motion carried.**

4. Adult Basic and Literacy Education and Strategies to Empower People (STEP) Allocations (*pg. 23*)

**On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to authorize the System President to approve allocations of state and federal adult education funds and allocations of Strategies to Empower People (STEP) funds as specified. The motion carried.**

5. Review and Advisement: Revision to Policy #5.017, LCTCS Policy on Foundations (*pg. 24*)

Ms. Goss reviewed the proposed revisions to Policy #5.017, LCTCS Policy on Foundations. She noted that the proposed revisions initially came as a request from a member of the legislature who serves on one of the college foundation boards. She stated that the revisions address additional compensation provided through foundations to college employees. She noted that a great deal of research was done on practices of other higher education institutions and Mr. Leo Hamilton has fully reviewed the proposed policy.

Mr. Leo Hamilton, General Counsel for LCTCS, also provided comments.

The revised policy will be presented to the Board for their consideration at the next full Board meeting.

**FOR REVIEW AND ADVISEMENT ONLY. NO BOARD ACTION WAS TAKEN.**

## **IX. CONSENT AGENDA**

**On motion of Supervisor Mellington, seconded by Supervisor Spikes, the Board voted to approve the Consent Agenda which consists of agenda items IX.A. through IX.B. The motion carried.**

### **A. Academic, Instruction, Workforce Training and Student Affairs Actions**

#### **1. New Programs (pgs. 25-26)**

- a. South Central Louisiana Technical College
  - 1) New Technical Competency Area in Electronics Helper I (CIP: 470616), 7 credit hours and 255 clock hours
  - 2) New Technical Competency Area in Electronics Helper II (CIP: 470616), 9 credit hours and 360 clock hours
- b. Baton Rouge Community College
  - 1) New Associate of Applied Science in Computer Science (including 2 CTS's in Cloud Computing and Linux-Unix (CIP: 110701)
  - 2) New Associate of Applied Science in Paramedic (including CTS in Paramedic) (CIP: 510904)
- c. South Louisiana Community College
  - 1) New Technical Diploma in Midwifery (CIP: 513401)
  - 2) New Certificate of Technical Studies in Midwifery (CIP: 513401)
  - 3) New course Emergency Medical Responder (part of AAS in Emergency Medical Services Education, CIP: 510904)
  - 4) New Certificate of Technical Studies in Architecture Interior Design (CIP: 500408)
- d. Delgado Community College
  - 1) Addition of new concentration in Office Management in the AAS program in Business and Management (CIP: 520201)
  - 2) Addition of new concentration in Information Security/Assurance in the Associate of Applied Science in Computer Information Technology (CIP: 110301)
  - 3) Addition of new concentration in Game Design in the Associate of Applied Science in Computer Information Technology (CIP: 110301)
  - 4) Offer the following programs through distance learning:
    - Associate of Arts American Sign Language Studies (CIP: 161603)
    - Associate of Arts Louisiana Transfer Degree (CIP: 240199)
    - Associate of Science Transfer Degree (CIP: 240199)
    - Associate of Applied Science Dietetics Technician (CIP: 513103)
    - Certificate of Technical Studies Accounting Technology: Account Clerk (CIP: 520302)
    - Associate of Applied Science in Accounting (CIP: 520302)
    - Certificate of Technical Studies Entrepreneurship (CIP: 520701)

- e. Nunez Community College
  - 1) Technical Competency Area Medical Coding (CIP: 520701)
  - 2) New concentration in Entrepreneurship in the AAS in Business Technology Program (CIP: 520101)
  - 3) New concentration in Hotel, Restaurant and Tourism in the AAS in Business Technology Program (CIP: 520101)
  - 4) New Technical Competency Area in Culinary Arts: Basics (CIP: 120503)
  - 5) New Technical Competency Area in Culinary Arts: Sanitation (CIP: 120503)
- f. Fletcher Technical Community College
  - 1) Certificate of Technical Studies in Automotive Technology: Electrical Technician (CIP: 470604)
  - 2) Certificate of Technical Studies in Automotive Technology: Engine Performance Technician (CIP: 470604)
  - 3) Certificate of Technical Studies in Automotive Technology: Power Train Technician (CIP: 470604)
  - 4) Technical Competency Area in Marine Diesel Engine Technician: Helper (CIP: 470605)
  - 5) Certificate of Technical Studies in Marine Diesel Engine Technician: Diesel Mechanic Apprentice (CIP: 470605)

**Approved the new programs and exit points as listed.**

**2. Program Revisions/Replication** (pgs. 27-29)

- a. Northshore Technical Community College
  - 1) Program revisions in the Veterinary Technology Program (CIP: 510808) revision in CTS from 40 credit hours to 25 credit hours and 680 clock hours
  - 2) Program revisions in the Veterinary Technology Program (CIP: 510808) revision in AAS to 72 credit hours and 1750 clock hours
  - 3) Program revisions in the Associate of Applied Science General Education Core, change from MATH 1015 to Math Elective (MATH 1015, MATH 1005, MATH 1001)
  - 4) Program revisions in Diesel Powered Equipment Technology program (CIP: 470605) changing from 60 credit hours and 1850 clock hours to 50 credit hours and 1500 clock hours.
- b. South Central Louisiana Technical College
  - 1) Program revisions in the Surgical Technology AAS Program (CIP: 510909). Reduce program hours to 60 credit hours and 1615 clock hours
  - 2) Program revisions in the Patient Care Technician Program (CIP: 512601). Changes to curriculum, CTS in Patient Care Technician 22 credit hours and 685 clock hours
  - 3) Program revisions in the Practical Nursing Program (CIP: 513901). Changes to curriculum, TD in Practical Nursing 50 credit hours and 1550 clock hours
  - 4) Program revisions in the Medical Assistant Program (CIP: 510801). Changes to curriculum, CTS in Medical Assistant 32 credit hours and 960 clock hours.
  - 5) Program revisions in the Journeyman Industrial: Electrician (CIP: 46000), Journeyman Industrial: Pipe Trades (CIP: 46000). This action will combine the two programs into one AAS with a TD (Journeyman Industrial), CTS (General Apprentice) and TCA (2) (General Apprentice Tech and Trade Helper), exit points and 2

- concentrations (Electrician, Pipe Trades). AAS will be 65 credit hours and 975 clock hours.
- 6) Revision in CTS: Electronics Technician clock hours from 690 to 810. (CIP: 470616)
  - 7) Revision in CTS: Industrial Marine Electronics Technician clock hours from 870 to 1050. (CIP: 470616)
  - 8) Revision in CTS: Industrial Marine Electronics & Hydraulics Technician clock hours from 1050 to 1290. (CIP: 470616)
  - 9) Revision in TD: Industrial Marine Electronics clock hours from 1350 to 1690 (CIP: 470616)
  - 10) Revisions in the Associate of Applied Science degree in Business Office Administration (CIP: 520401). Remove ACCT 1200-Principles of Accounting II from the Medical Office Assistant concentration.
  - 11) Revisions in the Technical Diploma in Welding (CIP: 480508). Reduce credit hours from 60 to 55 and increase clock hours from 1800 to 2063.
- c. Nunez Community College
- 1) Program revisions in the Associate of Applied Science degree in Business Administration (CIP: 520201)
  - 2) Program revisions in the AAS in Business Technology-Medical Office Management concentration (CIP: 520101)
  - 3) Revisions in the Certificate of Technical Studies program in Culinary Arts (CIP: 120503)
- d. Northwest Louisiana Technical College
- 1) Program revisions in Practical Nursing (CIP: 513901). Reduce credit hours from 58 to 51 and change clock hours from 1535 to 1925.
  - 2) Program Replication at Caddo Correction Service Center
    - Welder Helper TCA (CIP: 480508) 5 credit hours and 105 clock hours
    - Thermal Cutter TCA (CIP: 480508) 5 credit hours and 120 clock hours
    - Arc Cutter TCA (CIP: 480508) 7 credit hours and 150 clock hours
    - Arc Welder Skills Upgrade TCA (CIP: 480508) 8 credit hours and 210 clock hours
    - Tack Welder/Fitter helper TCA (CIP: 480508) 10 credit hours and 255 clock hours
    - Production Line Welder TCA (CIP: 480508) 12 credit hours and 330 clock hours
    - Air Conditioning and Refrigeration TCA Helper I (CIP: 470201) 12 credit hours and 360 clock hours
- e. South Louisiana Community College
- 1) Revision of the Industrial Technology Program (CIP: 150612) Course substitutions (remove GBUS 2010, add INTC 2070)
  - 2) Math Course changes:
    - MATH 1107 Numbers and Number Relations name change to Numbers and Number Relations for Elementary Teachers
    - MATH 2007 Measurement and Geometry name change to Measurement and Geometry for Elementary Teachers
    - MATH 2210 Calculus I increase to 4 credit hours
    - MATH 2211 Calculus II increase to 4 credit hours
  - 3) Revisions in Nondestructive Testing Technology TD program (CIP: 410204) to reflect course additions and deletions and credit modifications
  - 4) Revisions in the Diesel Powered Equipment Technology program TD (CIP: 470605) to reflect course additions and deletions and credit modifications

- 5) Revisions in the Automotive Technology program TD, CTS (CIP: 470604) to reflect course additions and deletions and credit modifications
- f. Fletcher Technical Community College
  - 1) Revision in the Certificate of Technical Studies Diesel Engine Mechanic Program (CIP: 470605)

**Approved the program revisions as listed.**

**3. Program Terminations (pg. 30)**

- a. South Louisiana Community College
  - 1) Terminate the Associate of Arts in Care and Development of Young Children (CIP: 190709) and all related exit points
- b. Delgado Community College
  - 1) Termination of the International Business Concentration in the AAS program in Business and Management (CIP: 520201)
  - 2) Termination of the Concentration in E-Commerce and Technical Specialist in the Associate of Applied Science in Computer Information Technology (CIP: 110301)
- c. Nunez Community College
  - 1) Termination of the General Concentration of the Associate of Applied Science in Industrial Technology (CIP: 150612)
  - 2) Termination of the Technical Competency Area in Biotechnology (CIP: 150507)

**Approved the program terminations as listed.**

**B. Finance Actions**

1. Incumbent Worker Training Program Contracts (pgs. 31-32)
  - Bollinger Consortium and South Central Louisiana Technical College
  - MAPP Construction LLC and Baton Rouge Community College
  - Tetra Technologies Consortium #5 and L.E. Fletcher Technical Community College
  - Express Energy Services Operating, Lp and L.E. Fletcher Technical Community College

**Ratified four new Incumbent Worker Training Program Contracts as listed:**

- **Bollinger Consortium and South Central Louisiana Technical College – Contract Amount: \$1,054,312.60**
- **Express Energy Services Operating and L.E. Fletcher Technical Community College – Contract Amount: \$46,227.50**
- **MAPP Construction, LLC and Baton Rouge Community College – Contract Amount: \$217,520.60**
- **Tetra Technologies Consortium #5 and L.E. Fletcher Technical Community College – Contract Amount: \$495,800.80**

**X. UPDATES**

Chair Murphy urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects (pgs. 33-49)
2. Report on General Personnel Actions for LCTCS Colleges and System Office (pgs. 50-114)

3. Status Report on Capital Projects (*pgs. 115-118*)

**XI. OTHER BUSINESS**

1. Appointment of Board Officers for 2013-2014

**Supervisor Barham presented a motion, on behalf of the Nominating Committee, to re-elect the present officers of the Board to serve for another year: Michael J. Murphy, Board Chair; Norwood “Woody” Ogé, 1<sup>st</sup> Vice Chair; and, Timothy W. Hardy, 2<sup>nd</sup> Vice Chair. Supervisor Carter seconded the motion. The motion carried.**

**XII. ANNOUNCEMENTS**

None presented.

**XIII. ADJOURNMENT**

**There being no further business to come before the Board, on motion of Supervisor Ogé, seconded by Supervisor Spikes, the meeting adjourned at 11:37 a.m.**